

Bitterroot Job Service Employers' Committee Meeting Minutes
January 15, 2008

Present:

Deb Morris, Marcus Daly Mem. Hospital
Jess Lohse, Rocky Mountain Truss
Mark Seitz, First Security Bank
Linda Valentine, Human Resource Council
Pat Easley, Bitterroot Valley Chamber
Rebecca Johnson, APEX Human Resources
Justine Morris, KECI News Channel
Becky Brough, Hamilton Schools
Karen Thompson, Bitterroot Bldg. Industry Assn.

Tracy Klapwyk, Red's Office Supply
Vickie Steele, Bitterroot JSWC
Heather Mousley, Bitterroot JSWC
Vikki Bell, Ravalli County Bank
Patty West, Office of Public Assistance
Dan Severson, Valley Drug & Variety
Zana Westfield, ACCU-TAX, Inc.
Kathleen Cannon-Siegle, Bitterroot JSWC

Guest: Nettie Fuller, ACCU-TAX, Inc.

Introductions: Introductions were made with business affiliations.

Minutes: The December minutes were accepted as written.

Treasurer's Report: Debbie Morris noted the JSEC's beginning balance as of 12-18-07 was \$2,341.74, with kitchen expenses of \$27.61 and a ream of paper for flyers for the "IT Security Seminar" was \$19.50. The JSEC account ending balance is \$2,294.63. The amount reserved for Job Skills specifically is \$186.76. The total amount for both in the JSEC account is \$2,481.39. Justine requested that a copy of this report be distributed.

JSEC Incorporation - 501C3: A discussion ensued regarding the process included with incorporation and the commitment involved. Becky recommended forming a committee. Justine said that JSEC incorporation is a high priority for MSEC. Becky recommended waiting for Patti and getting the executive committee together.

It was mentioned that the Missoula Job Service Employers' Committee changed its name to Missoula Job Service Employers' Council. Discussion for a possible Bitterroot Job Service Employers' Committee name change was tabled until the February meeting.

Florence Carlton Career Fair update: Jess informed members of the speakers who will be presenting at the career fair. There will be 285 students participating with 13 presenters. All students are required to attend each presentation. Jess identified career choices selected by students. The career fair will be held on March 14th from 11:30 a.m. until 3:10 p.m.

Bitterroot Community Job Fair update: Heather distributed a handout identifying projected expenses and reviewed them with members. The total projected expenses are \$1,067.50. Heather noted businesses that she has mailed a "request for donation" letter to. Another suggestion was for the Ravalli County Federal Credit Union. Heather requested JSEC members to post the Community Job Fair poster at their businesses. Pat Easley volunteered red, white and blue decorations for the event.

Justine suggested a database of employers for purposes of verifying customer satisfaction, soliciting donations and to inform businesses about events.

Seminars update: Pat Easley promoted the Wendy Samson seminars scheduled for tomorrow night and February 20th. Kathleen encouraged members to sign up for our "Information Technology Security Seminar" with Pat Boles presenting. Justine said that in Missoula, JSEC members attend seminars at no cost, as a reward for time served on the council, ensuring more participants are present. There was a discussion that the cost of our seminars is minimal and reasonable for everyone. Dan mentioned that our JSEC sponsored seminars have been of high quality and it is wise to invest in people through training. Deb Morris requested a corporate discount for Marcus Daly Memorial Hospital. Comments included the fact that the hospital provides us with the seminar venue at no cost with coffee, tea, and table/chair setups provided by dedicated hospital staff. Deb suggested that hospital staff fill up the extra spaces not filled by other businesses and she could check with us closer to reservation deadline. Further discussion is tabled until next month.

JSEC Scholarships: All members received scholarship information and Kathleen will mail copies to high school counselors before February 1st.

JSEC Committees Volunteers: A list of volunteers to confirm or sign up was passed around the group. A big "thank you" to each volunteer. Meeting adjourned.

